

AGENDA ITEM E-2

**NEW BUSINESS:
REDEVELOPMEENT AGENCY**

**REQUEST FOR PROPOSALS FOR PROPERTY
MANAGEMENT SERVICES**

DATE SUBMITTED 01/28/2010
 SUBMITTED BY Agency Director
 DATE ACTION REQUIRED 02/03/2010

COUNCIL ACTION (x)
 PUBLIC HEARING REQUIRED ()
 RESOLUTION ()
 ORDINANCE 1ST READING ()
 ORDINANCE 2ND READING ()
 CITY CLERK'S INITIALS ()

IMPERIAL REDEVELOPMENT AGENCY AGENDA ITEM

SUBJECT: DISCUSSION/ACTION TO SEEK REQUEST FOR PROPOSALS
FOR PROPERTY MANAGEMENT SERVICES.

1. APPROVAL TO SEEK RFP FOR PROPERTY MANAGEMENT SERVICES.

BACKGROUND/SUMMARY

The Agency recently acquired a 10 unit housing complex on the corner of H and 6th Streets. The property was being managed by ERA Property Management. Staff requested that the existing Manager stay in place until a recruitment was completed to determine a long term Site Manager. Agency staff is requesting authority to seek proposals from various property management firms; including the current firm if they so desire to submit.

FISCAL IMPACT: Minimal mailing and copying costs covered by the RDA Housing Set Aside Fund.

STAFF RECOMMENDATION:

Staff recommends the agency seek proposals for competing property management firms

MANAGER'S RECOMMENDATION:

MANAGER'S INITIALS _____

The Executive Director Director recommends the Agency Board seek proposals for property management services.

MOTION:

SECONDED:

AYES:

NAYES:

ABSENT:

APPROVED ()

DISAPPROVED ()

REJECTED ()

DEFERRED ()

REFERRED TO: